

WITCHES Community Based Maintenance Worker Person Specification

Winner/WITCHES is a feminist organisation and works in ways that are empowering to staff and service users.

Witches tradeswomen will be working in the homes of women survivors of abuse and their children as they move forward in their lives. You will be required to support the aims of Winner/WITCHES.

You will receive training to work sympathetically with customers who may have experience of abuse, and reporting issues or suspected issues, and will receive additional support as required.

You will receive technical support and training as necessary to enable you to work at your full potential.

You will receive training in use of the administrative and reporting systems in place.

What we expect from you

Completing various maintenance repairs at our customers 'homes to a high standard and tackling a range of other practical tasks

Ordering materials and managing stock.

You will be expected to have good communication skills

You will be expected to be versatile and prepared to undertake additional training. You will need to carry out multiple duties and responsibilities,

Responsible for managing a company vehicle during working hours

Ensuring all work orders are completed and minimise follow on work.

Prioritise workloads daily to deliver an excellent customer service

Ensuring safe working practices in line with current Health & Safety policy & procedures.

Maintaining a professional manner whilst completing repairs.

What you will get in return

The opportunity to make a real difference to people's lives

A chance to develop your skills and gain qualifications

Competitive salary

27 days holiday + 8 Bank Holidays

Sick pay

Pension: Employer's contribution to pension or personal pension scheme at 5% of salary

A nurturing, supportive, flexible work environment

Be part of a values led culture

Quality learning and development opportunities

Join a unique charitable company with growth ambitions and a career development strategy for you.

Job Title: WITCHES Community based Maintenance Worker

Reporting to: WITCHES services coordinator/Consultant

Accountable to: Housing services manager

NJC Salary scale: SCP 18 £29 269

Hours of work: 37

Holiday: 35 (including bank holidays)

Location: Mobile – office base Preston Road Women’s Centre

Multi-Tradeswoman

Responsible for: completing routine maintenance, undertaking repairs and tackling a range of other practical tasks.

Essential Skills	Desirable Skills
Plumbing: To resolve basic problems such as installing new taps, sinks and toilets, and repairing leaks, clearing blockages. 1 year’s experience	Decorating: painting walls and ceilings, touching up skirting boards and door frames, sanding floors and other wooden surfaces
Customer Care: You will work sympathetically with women who may have experienced abuse, training will be given for this	Repairs and Maintenance: installing cabinets, doors, countertops and flooring including tiles, carpets or other hardwood and laminate aspects including damaged window frames. Patch plastering. 1 year’s experience
Willing to learn new skills:	Outdoor light maintenance: repair fences, gates etc
Willing to carry out your own reporting using the existing system	
Full driving licence	
General knowledge of Health & Safety in the workplace and safe working practices	

Ability to work on own initiative and as part of a team without supervision	
Ability to plan and prioritise own workload	
Must be prepared to take full DBS Clearance	
Fluent English - spoken and written	
Can do attitude	

Qualifications

Plumber with additional experience of a broad variety of household jobs
OR Multiskilled (Handywoman, or Maintenance Technician with plumbing skills and at least 1 year's plumbing experience).

Location: Hull and surrounding area.
 On the road with office base at Preston Road Women's Centre

All tools provided